

The Title I District Writing Specialist works with teachers, principals, and students to promote literacy through reading and writing instruction.

The duties include:

- ❖ Providing professional development for K-12 teachers in reading and writing instruction across the content areas
- ❖ Helping develop school and district literacy instruction plans
- ❖ Providing administrators and teachers with current information on writing assessment and literacy resources, materials, websites, and professional development opportunities for teachers
- ❖ Assisting in analyzing student assessment data for the purpose of developing appropriate literacy instruction
- ❖ Assisting teachers by providing resources, promoting the use of technology in the writing process, and modeling writing lessons
- ❖ Working in classrooms with teachers and students to develop portfolio and on-demand writing practices
- ❖ Assisting teachers to promote writing and reading with incentive programs, contests, and publication of student writings
- ❖ Facilitating writing assessment and scoring training in district schools
- ❖ Involving the parents and community in literacy and writing programs through public information sessions, parent workshops on writing portfolios, working with PTO organizations, and by providing information through school and local newspapers.